

No 090/25

08 May 2025

Dear Colleague,

## CWU NATIONAL DELEGATIONS 2025

**TUC CONGRESS 7<sup>th</sup> – 10<sup>th</sup> September 2025, Brighton**

**LABOUR PARTY CONFERENCE (including Labour Party Women's Conference) 27<sup>th</sup> September – 1<sup>st</sup> October 2025, Liverpool**

The NEC has agreed the 2025 election arrangements for the National Delegations listed above. Accordingly, please find attached the Election Regulations, Nomination Forms, Candidates Consent & Biographical Detail form and Labour Party Delegate Application form for these elections.

### Labour Party Conference 2025

Please note that for the 2025 Conference the Labour Party have advised that to be eligible to be a delegate at this particular conference, nominees/applicants will need to have 6 month's continuous membership as at 28<sup>th</sup> June 2025

Accordingly, all nominees who joined the Labour Party after the 28<sup>th</sup> December 2024 will not be eligible to be a delegate at the 2025 conference.

Additionally, would branches please note that all nominees/candidates for the Labour Party delegation **Must** complete sections B,C,D,E,F and H of the attached Labour Party Annual Conference Delegate Application Form, and this must be attached to the candidate consent form which **must** be returned to **CWU HQ** by the closing date for CWU nominations.

The timetable for the election is:

Nominations open: 9<sup>th</sup> May 2025  
Nominations close: 23<sup>rd</sup> May 2025 (14.00)  
Despatch ballot papers: 29<sup>th</sup> May 2025  
Ballot closes: 19<sup>th</sup> June 2025 (14.00)

Any enquiries regarding this Letter to Branches should be addressed to the Senior Deputy General Secretary's Department on telephone number 0208 971 7237 or email address [sdgs@cwu.org](mailto:sdgs@cwu.org)

Yours sincerely,

Tony Kearns  
Senior Deputy General Secretary

# Annual Conference 2025



## Application form

It's faster and easier to apply online; you can access the application form at:

[www.labevents.org/ac2025affiliateddelegate](http://www.labevents.org/ac2025affiliateddelegate)

Affiliate Delegate

Access to Conference Hall Floor

**DEADLINE: 27 June 2025**

## Before you start

Make sure you have all documents and information you may need to hand (passport, driving license, Labour Party membership card, cheque book or credit card).

You must complete all sections of the form carefully and accurately in BLOCK CAPITALS, writing one character in each square. The information provided may be used by the Labour Party and the police to carry out security checks.

If any part does not apply to you, do not leave it blank but mark clearly in the first three boxes N / A (for 'not applicable').

If you have queries regarding your application please call The Conference Team on 0345 092 3311 or email [conferenceservices@labour.org.uk](mailto:conferenceservices@labour.org.uk)

**A**

## Type of pass:

Affiliated organisations are entitled to appoint one delegate for each 5,000 members or part thereof on which affiliation fees, by election insurance premiums and any levies due were paid for the year ending 31 December 2024. Delegations should include women at least in the proportions in which they are represented in that organisation's membership. Where the membership of an affiliated trade union or other organisation is less than 5,000 members, an additional woman delegate may be appointed if the women's membership is 400 or more.

Full week pass options (please ✓ pass required):		
		Up to 27 June
	Trade Union Delegate	£120
	Socialist Society Delegate	£120
Organisation you are representing:		

*Includes £5 carbon offsetting charge*





## Previous attendance

Please tick any of the following Labour Party Conferences that you have attended:

☐

7

9

### Personal details:

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[illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible]

Date of birth            /            /

10

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[illegible]

[illegible][illegible][illegible][illegible]

Postcode :							
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[illegible]

Postcode :							
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*You must provide the last three years' home addresses, if you have more than two please continue on a separate sheet*

[illegible][illegible][illegible]

Postcode :								
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**D Photograph:**

You must supply a colour passport-style photograph of yourself, attached to your application form with a paper clip. Do not staple your photograph to the form.

Photographs must comply with the following guidelines:

- printed on plain white photo-quality paper, not less than 600dpi resolution
- be in sharp focus, with no shadows on a light background
- show neutral expression, with mouth closed, and eyes open and clearly visible
- show head and shoulders in close-up, facing forwards, looking straight to camera

# Annual Conference 2025



- show full head, without any covering, unless worn for religious beliefs
- If you normally wear glasses, you can wear them for your photograph but there must be no reflection from them.

If you require further guidance on submitting a photograph please contact the Conference Team

## E Disability requirements:

All Labour Party Conferences are fully accessible. Please indicate below if you have any disability. We will contact you prior to Conference with details of facilities available to assist you at Conference.



Wheelchair user	<input type="checkbox"/>
Mobility impaired	<input type="checkbox"/>
Hearing impaired	<input type="checkbox"/>
Visually impaired	<input type="checkbox"/>
Registered blind	<input type="checkbox"/>
Other, please give details:	

## F Monitoring questions:

The answering of these questions is not compulsory, but by filling out these details confidentially you will help us better understand who is attending our events and how we can better reach out to under-represented communities and groups. This information will be stored anonymously and used for aggregate monitoring purposes only – we will not be able to identify you from this information.

### Ethnic background - I would describe myself as (please tick one)

White British	<input type="checkbox"/>
White Irish	<input type="checkbox"/>
Mixed - White/Black Caribbean	<input type="checkbox"/>
Mixed - White/Black African	<input type="checkbox"/>

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- Mixed - White/Asian ☐
- Asian or Asian British – Indian ☐
- Asian or Asian British – Pakistani ☐
- Asian or Asian British - Bangladeshi ☐
- Chinese ☐
- Black or black British - Caribbean ☐
- Black or black British - African ☐
- Other: \_\_\_\_\_

## Sexuality:

- Bisexual ☐
- Gay man ☐
- Gay woman/lesbian ☐
- Retired ☐
- Heterosexual/straight ☐
- Prefer not to say ☐
- Other: \_\_\_\_\_

## Current employment status:

- Full time ☐
- Part time ☐
- Unemployed ☐
- Retired ☐
- Student ☐
- Other: \_\_\_\_\_

## Do you have caring responsibilities? If yes please tick all that apply:

- None ☐
- Primary carer of a child/children (under 18) ☐
- Primary carer of disabled child/children ☐
- Primary carer of disabled adult (18 and over) ☐
- Primary carer of older person (65+) ☐
- Secondary carer ☐
- Prefer not to say ☐



Yes

7


**G**

I am enclosing (please complete):

£

£

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[illegible]

Visa

7

Mastercard

7

Switch/Maestro

7

American Express

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[illegible]

*If applicable*

Cheque Name \_\_\_\_\_ / Cheque Number \_\_\_\_\_



# Annual Conference 2025



**H**

## Your signature

You must sign the form yourself in black ballpoint.

If any of the information provided on this application is found to be incorrect you may be denied admission to Conference.

I confirm that the above information is correct, to the best of my knowledge.

Applicants signature

\_\_\_\_\_

**I**

## Deadlines/cancellations:

Applications correctly completed and received by 27 June 2025 will be processed and, subject to security checks and the delegate approval process, your pass will be mailed out to you in September.

All deadlines will be strictly adhered to.

Should you wish to cancel your application please inform Conference Services in writing; Any cancellations received up to and including 01 May 2025 will incur a 25% fee; cancellations received between 02 May and 31 August 2025 will incur a 50% fee; cancellations received after 01 September 2025 will not qualify for a refund. The full application fee will apply.

**J**

## Your rights and data protection:

The completion and submission of this application does not confer any right upon the applicant to attend the conference, and the Labour Party reserves the right to refuse admission without giving a reason.



# Annual Conference 2025



The information provided by you may be supplied to the police for storage on a computer system in connection with policing arrangements for the event. The information may be retained and/or passed on to other police forces in the future to assist with the policing of subsequent conferences.

The Labour Party and the Police will comply with the provisions of the Data Protection Act 2018 at all times in dealing with your data. Application forms, once processed, are retained by the Labour Party for reference for a period of five years, after which they will be securely destroyed.

## **Please return form to:**

**The Conference Team, The Labour Party, Labour Central, Kings Manor,  
Newcastle upon Tyne, NE1 6PA**

Promoted by and on behalf of The Labour Party and reproduced from electronic media supplied by The Labour Party all at Labour Central, King's Manor, Newcastle-upon-Tyne, NE1 6PA.

## CANDIDATE'S CONSENT & BIOGRAPHICAL DETAILS

**ALL CANDIDATES ARE REQUIRED TO COMPLETE SECTIONS B, C, D, E, F AND H OF THE LABOUR PARTY CONFERENCE APPLICATION FORM.  
ON COMPLETION THE FORM SHOULD BE RETURNED TO CWU HQ**

I agree to accept the nomination for the position of;

### LABOUR PARTY CONFERENCE – 2025

.....  
and wish to submit the following biographical details:

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Date commenced employment relevant to CWU membership: \_\_\_\_\_

Date Joined CWU: \_\_\_\_\_

**UNION RECORD/OTHER RELEVANT SERVICE TO THE UNION AND LABOUR MOVEMENT** (up to a **MAXIMUM** of 100 words) This should include information on positions held in Branch, Region, Section etc **together with appropriate dates** and information on representation at conferences, TUC, UNI, any education and training relevant to this election, previous membership of other trade unions, membership of political parties, and any other **BIOGRAPHICAL** detail that you wish to be included.

*The biographical details should be emailed to [branchballots@cwu.org](mailto:branchballots@cwu.org) however all candidates **must** return the signed candidates consent and biographical details form by post to Tony Kearns at the address below to arrive by the advertised closing date.*

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I confirm that I am a fully paid member of the Labour Party

Candidate Contact Details:

Telephone: ..... Mobile: .....

Email: .....

Woman YES ☐ NO ☐

BAME YES ☐ NO ☐

Candidate's Signature: \_\_\_\_\_

**PLEASE CAREFULLY CHECK ALL DETAILS BEFORE RETURNING TO TONY KEARNS, SENIOR DEPUTY GENERAL SECRETARY BY EMAIL TO [branchballots@cwu.org](mailto:branchballots@cwu.org) BY 14:00 ON 23<sup>rd</sup> MAY 2025**

Name of Branch..... Branch No.....

## NOMINATIONS FOR LABOUR PARTY CONFERENCE 2025– POSTAL CONSTITUENCY

**Branches with members in the Postal Constituency may nominate up to:**

### POSTAL

#### 1 NEC member

Name	CWU Membership No	Candidate's Branch

#### 7 Lay members

Name	CWU Membership No	Candidate's Branch

We certify that the nominations shown on this form are in accordance with the ballot regulations and were made at a Branch meeting held on:

Date.....Time.....

Venue.....

Signed.....  
Chairperson of the meeting

Signed.....  
Secretary of the meeting

This form must be returned  
BY EMAIL  
to Tony Kearns

**branchballots@cwu.org**

on or before  
14:00 on 23rd May 2025

**Please Note:** IT IS ESSENTIAL THAT BRANCHES ACCURATELY COMPLETE THE ABOVE SECTION – FAILURE TO PROVIDE THIS INFORMATION WILL RESULT IN THE NOMINATION BEING DECLARED INELIGIBLE

Name of Branch..... Branch No.....

## NOMINATIONS FOR LABOUR PARTY 2025 – TELECOM & FINANCIAL SERVICES CONSTITUENCY

**Branches with members in the Telecom & Financial Services Constituency may nominate up to:**

### TELECOM & FINANCIAL SERVICES CONSTITUENCY

#### 1 NEC member

Name	CWU Membership No	Candidate's Branch

#### 5 Lay members

Name	CWU Membership No	Candidate's Branch

We certify that the nominations shown on this form are in accordance with the ballot regulations and were made at a Branch meeting held on:

Date.....Time.....

Venue.....

Signed.....  
Chairperson of the meeting

Signed.....  
Secretary of the meeting

This form must be returned  
BY EMAIL  
to Tony Kearns

**[branchballots@cwu.org](mailto:branchballots@cwu.org)**

on or before  
14:00 on 23<sup>rd</sup> May 2025

**Please Note: IT IS ESSENTIAL THAT BRANCHES ACCURATELY COMPLETE THE ABOVE SECTION – FAILURE TO PROVIDE THIS INFORMATION WILL RESULT IN THE NOMINATION BEING DECLARED INELIGIBLE**

## CANDIDATE'S CONSENT & BIOGRAPHICAL DETAILS

I agree to accept the nomination for the position of;

### TUC CONFERENCE – 2025

.....  
and wish to submit the following biographical details:

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Date commenced employment relevant to CWU membership: \_\_\_\_\_

Date Joined CWU: \_\_\_\_\_

**UNION RECORD/OTHER RELEVANT SERVICE TO THE UNION AND LABOUR MOVEMENT** (up to a **MAXIMUM** of 100 words) This should include information on positions held in Branch, Region, Section etc **together with appropriate dates** and information on representation at conferences, TUC, UNI, any education and training relevant to this election, previous membership of other trade unions, membership of political parties, and any other **BIOGRAPHICAL** detail that you wish to be included.

*The biographical details should be emailed to [branchballots@cwu.org](mailto:branchballots@cwu.org) however all candidates **must** return the signed candidates consent and biographical details form by post to Tony Kearns at the address below to arrive by the advertised closing date.*

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Candidate Contact Details:

Telephone: ..... Mobile: .....

Email: .....

Woman YES ☐ NO ☐

BAME YES ☐ NO ☐

Candidate's Signature: \_\_\_\_\_

**PLEASE CAREFULLY CHECK ALL DETAILS BEFORE RETURNING TO TONY KEARNS, SENIOR DEPUTY GENERAL SECRETARY BY EMAIL TO [branchballots@cwu.org](mailto:branchballots@cwu.org) BY 14:00 ON 23<sup>rd</sup> MAY 2025**

Name of Branch..... Branch No.....

## NOMINATIONS FOR TUC CONFERENCE 2025 – POSTAL CONSTITUENCY

**Branches with members in the Postal Constituency may nominate up to:**

### POSTAL

#### 1 NEC member

Name	CWU Membership No	Candidate's Branch

#### 7 Lay members

Name	CWU Membership No	Candidate's Branch

**We certify that the nominations shown on this form are in accordance with the ballot regulations and were made at a Branch meeting held on:**

**Date.....Time.....**

**Venue.....**

Signed.....  
Chairperson of the meeting

Signed.....  
Secretary of the meeting

**Please Note: IT IS ESSENTIAL THAT BRANCHES ACCURATELY COMPLETE THE ABOVE SECTION – FAILURE TO PROVIDE THIS INFORMATION WILL RESULT IN THE NOMINATION BEING DECLARED INELIGIBLE**

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**BY EMAIL**  
to Tony Kearns at

**branchballots@cwu.org**

on or before  
14:00 on **23<sup>rd</sup> May 2025**

Name of Branch..... Branch No.....

## NOMINATIONS FOR TUC CONFERENCE 2025– TELECOM & FINANCIAL SERVICES CONSTITUENCY

**Branches with members in the Telecom & Financial Services Constituency may nominate up to:**

### TELECOM & FINANCIAL SERVICES CONSTITUENCY

#### 1 NEC member

Name	CWU Membership No	Candidate's Branch

#### 5 Lay members

Name	CWU Membership No	Candidate's Branch

**We certify that the nominations shown on this form are in accordance with the ballot regulations and were made at a Branch meeting held on:**

**Date.....Time.....**

**Venue.....**

Signed.....  
Chairperson of the meeting

Signed.....  
Secretary of the meeting

This form must be returned  
BY EMAIL  
to Tony Kearns at

**branchballots@cwu.org**

on or before  
14:00 on **23<sup>rd</sup> May 2025**

**Please Note: IT IS ESSENTIAL THAT BRANCHES ACCURATELY COMPLETE THE ABOVE SECTION – FAILURE TO PROVIDE THIS INFORMATION WILL RESULT IN THE NOMINATION BEING DECLARED INELIGIBLE**

Regulations governing the procedures for elections for the following CWU National Delegations:

- **LABOUR PARTY CONFERENCE 2025**
- **TUC CONGRESS 2025**

- 1) These regulations have been approved by the CWU National Executive Council and shall govern the procedures for the National Representative positions listed in the attached appendix which form part these regulations.
- 2) In the elections to be conducted under these procedures, branch entitlements to nominate candidates for each election and branch entitlements to vote in each election are detailed in the attached appendices.
- 3) Nomination forms shall be circulated to Branches by email prior to the opening date for nominations. Branches wishing to nominate candidates shall be required to return the appropriate completed nomination forms by email to [branchballots@cwu.org](mailto:branchballots@cwu.org) to be received at union Head Office by **14:00 on 23 May 2025**. It is the responsibility of branches to ensure that nomination forms have been received at CWU HQ. Any nominations received after this date will be deemed ineligible.
- 4) The election arrangements shall be as follows:
  - a) Although Branches can nominate as many candidates as they wish, candidates must have the nomination of their own branch.
  - b) Nominations must have been approved by a properly constituted Branch meeting.
  - c) All members of the union including Retired Members are entitled to be nominated for the CWU delegation to the Labour Party Conference however all candidates must be members of the Labour Party.
  - d) Candidates for 1) Postal Constituency or 2) T&FS Constituency positions must be nominated by a Branch which has members in that constituency. Branches shall be entitled to nominate as many candidates as there are positions to be filled.
  - e) Separate ballots shall be conducted for NEC and Lay member positions in each constituency.
  - f) Ballots for 1) Postal and 2) TFS Constituency positions will be conducted by and from members in that constituency.
  - g) Delegations for the TUC and Labour Party are required to ensure that Women and Bame quotas are met in accordance with the policies of the CWU.
  - h) Branches shall return the completed ballot papers by email to [branchballots@cwu.org](mailto:branchballots@cwu.org) by the advertised closing date on the ballot paper. It is the responsibility of Branches to ensure that ballot papers have been received at CWU. Any ballot papers received after the advertised date will not be included in the count.
  - i) Branch voting figures for the TUC positions will be based on the branch membership figures available at the time of producing the ballot paper.
  - j) Branch voting figures for the Labour Party positions will be based on the branch political levy paying membership figures available at the time of producing the ballot paper.
- 5) The published ballot results will include the number of votes cast for each candidate, the number of ballot papers issued, the number of ballot papers returned and the spoilt ballot papers received.