

No: 224/26

10th August 2026

TO: ALL BRANCHES

Dear Colleague,

Union Learning Representative's Networking Event – 3rd November 2026

The purpose of this LTB is to advise Branches that this year's Union Learning Representative's (ULR) Networking Event will take place on Tuesday 3rd November 2026 at:

The Grand Hotel Leicester
73 Granby Street
Leicester
LE1 6ES

Branches will be aware that ULR legislation provides for networking with other ULRs and organisations that deliver education and training opportunities to our members and representatives.

The event will start with registration between 09.00 and 09.30 and will conclude no later than 17.00. Please note that lunch will be provided.

A final agenda will be issued in due course but will include:

- Keynote speakers
- Practical activities and workshops to support learning in the workplace
- Sharing of best practice in lifelong learning
- And a celebration of your collective achievements!

In the meantime, we would ask that Branches confirm their delegation details and accessibility requirements no later than 2nd October 2026 by emailing equality&education@cwu.org

Please note that Branches are responsible for delegates' travel and authorised expenditure for this event.

Release

This event should attract paid release for accredited ULRs working for employers where the CWU is recognised. The event is specifically designed to meet the aims of ULR legislation and the ACAS Code of Practice applies.

Accommodation

It is important that Branches book places early at The Grand Hotel Leicester, as they will be holding a number of rooms on a 'first come, first served' basis until **Friday 2nd October 2026**, after which time they will be released and the preferential rate will not be available.

Rates: for nights of Monday 2nd and Tuesday 3rd November 2026

Standard Double Bedrooms @ £115 per night for single occupancy, inclusive of full English breakfast. Full payment is required at the time of booking. All discounted rates are non-transferable and non-cancellable.

Booking arrangements:

Bookings can be made by calling the hotel's sales office on 0116 257 5528. The office is open Monday to Friday 9am to 4pm. Or by emailing events.thegrand@the-ascott.com Please quote Block ID 27456425 when calling or emailing.

Parking:

The car park is located behind the hotel and the entrance is on Chatham Street. The post code for the car park is LE1 6PB.

Enquiries

Any enquiries regarding this LTB should be addressed to the Equality, Education & Development Department by email to equality&education@cwu.org

#CWULearn26

Yours sincerely,



Kate Hudson
Head of Equality, Education & Development